



NCLB Consolidated Federal Programs Calendar

(This calendar has been completed with the most accurate and up-to-date information as of September, 2015. Be advised, as the year proceeds, changes and additions may occur. For this reason, we encourage you to join, if you have not, our Federal Programs Listserve where any changes or additions will be posted throughout the year.)

To subscribe go to:

<http://dese.mo.gov/quality-schools/federal-programs/listserve>

On-Going Requirements

- ❖ Payment Requests are due no later than 11:59 p.m. on the first day of the month
- ❖ Submit Application Revisions as needed
- ❖ Completion of Time and Effort Logs (Semi-Annual Certification/Personnel Activity Reports (PAR)/Substitute System)
- ❖ Parental involvement activities/meetings are required for all buildings with Title I.A funds
- ❖ Parental input should be included in the School Parent Compact, Policies, Plans, Annual Meeting and Program Evaluation
- ❖ Public Notice of Educational Rights of Homeless Students and Youth (posters and brochures are disseminated to places where family and youth are likely to be present)
- ❖ Reference the MOSIS/Core Data Acquisition Calendar Timeline for additional deadlines
- ❖ Inventory update if equipment is purchased

July

- 1 – First day of the Fiscal Year
- 1 – Deadline for Refugee Children School Impact Grant Final Expenditure Report (FER)
- 1 – Deadline for NCLB Consolidated Federal Programs' and Title I School Improvement (a) (Focus and/or Priority Schools) Grants
- 1 – Starting Date for Homeless Children and Youth Grant Program
- 1 – Deadline to submit the following:
 - Title I.C Migrant Plan
 - Title III LEP Plan
 - Title III Immigrant Plans
- 15 – NCLB Consolidated Federal Programs Steps 1 and 2 of the Breakdown of Allocations (BOA) are locked
- 31 – Deadline for Evaluation Reports for the Homeless Children and Youth and Refugee Children School Impact Grants
- Federal Programs' Titles I.A, I.C Migrant, and III LEP End-of-Year Reports (available online)
- Continue planning parental involvement activities for the upcoming school year

August

- 15 – Update and submit Screen 03 – District Contact Personnel in the MOSIS August Cycle (specifically ELL, Federal Programs, Homeless and Migrant contacts)
- Disseminate:
 - NCLB Federal Programs' Complaint Resolution Procedures
 - Parents' Right-to-Know Regarding Teachers' Qualifications
- Conduct Title I.A Annual Meeting(s) in all Title I.A building(s)
- Implementation of nonpublic services should begin at the same time as public school Title I.A services
- District should check that they meet Comparability requirements (if applicable for Districts/LEAs with overlapping grade spans)

September

- 15 – Starting Date for Refugee Children School Impact Grant Project
- 30 – Deadline for Federal Programs' Final Expenditure Report (FER)
- 30 – Deadline to obligate Title I.A excess carryover
- 30 – Project ending date for Math and Science Partnership Program
- Building Principal's Verification of Compliance of Staff Qualifications for teachers and paras completed and attestation letter on file in all Title I.A building(s) and at Central Office
- School-Parent Compacts signed and on file
- Review MAP data
- Information sent to all nonpublic schools and e-mails to all public schools regarding Nonpublic Registration
- Nonpublic Registration opens

October

- 1 – Project starting date for Math and Science Partnership Program
- 15 – Submission of NCLB October Cycle of the Self Assessment (based on cohort year)
- 15 – Submission of NCLB October Cycle (Migrant and ELL) of the Self Assessment (based on cohort year)
- 15 – Submission of ESEA/NCLB Finance Self Assessment (based on cohort year)
- 15 – 9/30 Report of expenditures and obligations due for Title I.A
- 15 – All federally-paid positions, full and part-time, and stipends have been verified and entered into the October Cycle of MOSIS/Core Data and they correlate to the NCLB Consolidated Federal Programs' Application
- 15 – Verify Free/Reduced and enrollment counts in MOSIS (used for Title I.A allocation calculation)
- 30 – Deadline for Math and Science Partnership Program Final Expenditure Report (FER)
- 31 – Deadline to submit Federal Programs' Titles I.A, and III LEP End-of-Year reports
- 31 – Deadline for Annual Program Evaluation of Title I.D (Delinquent Institutions)
- Submit Application Revisions as needed
- Parental Involvement activities conducted
- Review Educator Qualifications in Web Apps for Highly Qualified Teacher Qualifications

November

- 15 – Deadline for nonpublic schools to complete Nonpublic Registration online
- 15 – Deadline for the Refugee Children School Impact Grant Self Monitoring Checklist
- 30 – Deadline for the Annual Survey of Children in Local Institutions for Neglected or Delinquent Children or in Correctional Institutions
- 30 – Deadline for Math and Science Partnership Program Evaluation Report
- Comparability of Services study completed by DESE using Core Data information; Districts/LEAs notified of compliance or non-compliance

December

- 1 – Deadline for Math and Science Partnership Program Self-Monitoring Checklist
- 15 – Submission of NCLB December Cycle of the Self Assessment (based on cohort year)
- Semi-Annual Certification Form(s) signed and on file after first semester
- Inventory update if equipment is purchased
- Parental Involvement activities conducted

January

- Maintenance of Fiscal Effort (MOE) computed by DESE based on information from the Annual Secretary of the Board Report (ASBR) and Districts/LEAs notified on non-compliance
- Verify Census Data

February

- 15 – Submission of NCLB February Cycle of the Self Assessment (based on cohort year)
- 15 – Verify Free/Reduced and enrollment counts in MOSIS (used for Title I.A allocation calculation)
- 29 – Deadline for changes to Nonpublic Registration

March

- 15 – Deadline to submit the following:
 - Title I.A LEA Plan
 - Schoolwide Program Plan
 - Title I.D Delinquent Plan
- 31 – Recommended last day to order materials and supplies
- Submit Application Revisions as needed
- Conduct program needs assessment

April

- 15 – Submission of NCLB April Cycle of the Self Assessment (based on cohort year)
- 30 – Deadline for NCLB Consolidated Federal Programs' Budget Application Revisions
- Send Parent Surveys; tabulate results for program evaluation
- Conduct the Annual Program Evaluation meeting
- Annual program evaluations; must include an evaluation of nonpublic services, if applicable
- Conduct consultation meeting(s) with nonpublic school officials to plan for activities associated with the NCLB Consolidated Federal Programs'; have required forms completed and signed at this time
- Verify Nonpublic low income and residency

May

- CSIP, District Accountability, Priority and Focus Plans revised based on needs assessment and evaluations
- Compare numbers and data for new NCLB Consolidated Federal Programs' Budget Application
- Collect teacher checklists for students who may be eligible for Title I.A services (Public and Nonpublic)
- Semi-Annual Certification Form(s) signed and on file after second semester

June

- 1 – Deadline to submit Federal Program Proposed Summer School Plan
- 30 – Project Ending Date for NCLB Consolidated (I.A, I.C Migrant, I.D Delinquent, II.A, III Immigrant, III LEP, VI.B), Charter School Grant, Homeless Children and Youth Grant Program, Refugee Children School Impact Grant, School Improvement (g) SIG, School Improvement (g), SIG ARRA, and Title I School Improvement (a)
- Submit NCLB Consolidated Federal Programs' Budget Application including any necessary forms to insure the July 1 substantial approval date
- Conduct physical inventory and update inventory records
- Letter of Announcement for Math and Science Partnership Program Application
- Homeless Children and Youth Grant Award Announcement